

**RURAL MUNICIPALITY OF WHITEMOUTH**

Minutes of the regular meeting of Council held on August 24, 2021, at 6:00 p.m., in the Council Chambers of the Rural Municipality of Whitemouth.

This meeting was available by Conference Call.

**Present:** Reeve Amerongen, Deputy Reeve Sikkenga, Councillors Honke, Malkoske (conference call) and Chief Administrative Officer Johnson.

**Adoption of Agenda:**

Moved by Honke and seconded by Sikkenga

202/21 **WHEREAS** the agenda for this regular meeting has been reviewed by Council;

**NOW THEREFORE BE IT RESOLVED THAT** the agenda shall be adopted as presented.

For: All Against: None **CARRIED**

**Reading and Confirming of Minutes:**

Moved by Sikkenga and seconded by Honke

203/21 **WHEREAS** the minutes of the regular meeting held on August 10, 2021, have been submitted to Council for their review;

**NOW THEREFORE BE IT RESOLVED THAT** these minutes be adopted as presented.

For: All Against: None **CARRIED**

**Financial:**

1. Payment of accounts

Moved by Honke and seconded by Sikkenga

204/21 **WHEREAS** the following items have been submitted for approval of payment: Cheque No. 22969 to 22306, Electronic Payments EFT 3902 to 3926;

**NOW THEREFORE BE IT RESOLVED THAT** payments be approved for an amount not to exceed \$65,231.72.

For: All Against: None **CARRIED**

Moved by Sikkenga and seconded by Malkoske

205/21 **WHEREAS** the following items have been submitted for approval of payment: Electronic Funds Transfer 3927;

**NOW THEREFORE BE IT RESOLVED THAT** payment be approved for an amount not to exceed \$929.27.

For: All Against: None **CARRIED**

Prior to any discussion on Resolution 205/21 Councillor Honke requested permission to be excused from all discussions. He left and did not return to the meeting until the resolution was completed.

Moved by Honke and seconded by Malkoske

206/21 **WHEREAS** the following items have been submitted for approval of payment: Electronic Funds Transfer 3928;

**NOW THEREFORE BE IT RESOLVED THAT** payment be approved for an amount not to exceed \$1,424.86.

For: All Against: None **CARRIED**

Prior to any discussion on Resolution 206/21 Reeve Amerongen requested permission to be excused from all discussions. He left and did not return to the meeting until the resolution was completed.

2. Financial Statements for July 2021

Moved by Amerongen and seconded by Sikkenga

207/21 **BE IT RESOLVED THAT** the Financial Statements ending July 31, 2021, are hereby adopted as circulated.

For: All Against: None **CARRIED**



6. Town of Lac du Bonnet re: support for Association of Manitoba Municipalities resolution regarding Manitoba Hydro. Noted.

7. Lorraine Henderson – request for drop off in our parking lot.

Moved by Honke and seconded by Sikkenga

207/21 **WHEREAS** Whitemouth’s Giveaway Weekend will be held on September 11 & 12, 2021;

**AND WHEREAS** a request has been received to have items dropped off in the Rural Municipality of Whitemouth Administrative Building parking lot for this giveaway weekend;

**NOW THEREFORE BE IT RESOLVED THAT** that this request is hereby approved.

For: All

Against: None

**CARRIED**

8. Eastman Tourism – Driving Tour made the Travel Manitoba Top 10 list!! Noted.

9. Rural Municipality of Alexander re: support for Association of Manitoba Municipalities resolution regarding Manitoba Hydro. Noted.

10. Richard Bobrowski – request for permission to hunt.

Moved by Honke and seconded by Amerongen

212/21 **BE IT RESOLVED THAT** authorization be hereby granted to David Bobrowski and Richard Bobrowski to hunt until August 31, 2022, on the following municipally owned properties;

Roll No.	Description
27100	Pt. SW 19-10-12 EPM
27000	SE 19-10-12-EPM

**AND BE IT FURTHER RESOLVED THAT** this authorization may be revoked at any time at the discretion of Council.

For: All

Against: None

**CARRIED**

#### **Unfinished Business:**

1. NorthStar Communications Inc. – Agreement Sent to NorthStar. Tabled.

2. Manitoba Water Services Board re: Lagoon. Administration was directed to verbally contact each property owner already approached to request an update. Tabled.

3. Administration Building – Reeve Amerongen advised of the works completed by Building Inspector Ruta and Public Works personnel is making a positive impact on the air quality and is being monitored. Tabled.

4. New Health Orders – request for direction and policy for employees.

Moved by Honke and seconded by Sikkenga

213/21 **BE IT RESOLVED THAT** the following be adopted as a policy for the Rural Municipality of Whitemouth:

#### **POLICY FOR DISCIPLINARY ACTION**

##### **Objective:**

To establish reasonable and consistent standards of expectations contributing to effective work and productivity. All employees must meet the standard of conduct and rules of employment.

##### **Policy:**

The Municipality of Whitemouth promotes fair and constructive treatment. Disciplinary action may be taken against an employee for actions taken during employment, or while operating company equipment. This policy further explains when and how progressive discipline will generally be applied. The progressive disciplinary process will be carried out with the intent to improve the behaviour.

Employee conduct that warrants discipline will result from unacceptable behaviour, poor performance, violation of municipal policy, practices, or

procedures; or being in contravention of public health orders, workplace safety and health regulations, the highway traffic act and other applicable regulations, and legislation that may apply to the position.

**Corrective Action for Employees:**

Employees who are found not complying with the general safety rules and regulations for both union and non-unionized employees will be disciplined. This disciplinary action will be by the process laid out in the Operating Engineers of Manitoba Local 987 shall follow Article 14 – Discipline, Dismissal, and Lay Off of the Collective Agreement.

All violations will be documented and retained in the employees' files.

**Related Documents**

- **Forms:** Disciplinary Action Form

For: Amerongen, Honke, Sikkenga      Against: Malkoske      **CARRIED**

5. By-Law No. 722/20 re: amend campaign expenses – third and final reading  
Moved by Honke and seconded by Malkoske

214/21 **BE IT RESOLVED THAT** By-Law No. 722/20 being a by-law to amend Campaign Expense By-Law No. 685/18 be hereby given third and final reading.

For: All      Against: None      **CARRIED**

**New Business:**

1. Placement of cameras

Moved by Honke and seconded by Sikkenga

215/21 **WHEREAS** recently, cameras were installed outside of the Rural Municipality of Whitemouth Administration Office, Public Works Shop and our Water Treatment Plant;

**AND WHEREAS** cameras were also placed inside the Administration Office, which has already proven beneficial;

**NOW THEREFORE BE IT RESOLVED THAT** cameras also be placed inside both the Public Works Shop and the Water Treatment Plant.

For: All      Against: None      **CARRIED**


2. Wearing of masks/pandemic update – Council confirmed that the Library may open on Saturdays, commencing in September, and that the Fire Fighters no longer have to train in platoons. Administration to provide this information to the Library, Fire Fighters and the Whitemouth Emergency Response Team ensuring they all are aware that we must follow all Provincial Health Orders. Tabled.

**Adjournment:**

Moved by Honke and seconded by Sikkenga

216/21 **BE IT RESOLVED THAT** the regular business has concluded and this meeting does hereby adjourn at 6:52 p.m.

For: All      Against: None      **CARRIED**

  
Reeve

  
Chief Administrative Officer